

7-9/2019-CCRUM/Admn.

CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

Ministry of AYUSH

61-65, Institutional Area, D-Block Janakpuri,
New Delhi-110 058

18.02.2022

NOTICE INVITING TENDERS

The Central Council for Research in Unani Medicine having its head office at Janakpuri, New Delhi. The Council hereby invites bids for repair/AMC contract for window/split air conditioners fitted in the Hqrs. of the Council. Sealed quotation are invited for awarding the AMC for eight months only in respect of 37 window ACs, 15 split ACs and duct-able ACs installed at CCRUM, Hqrs., New Delhi.

The terms & condition will be as under:

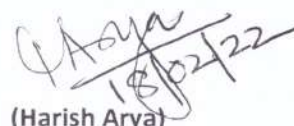
1. The Technical Bid must contain information/documents like GST number, PAN number, three years experience providing AMC of window/split ACs, list of client providing AMC signed by the authorized signatory of the bidding firm/agency and should be kept in Technical Bid envelope along with other documents/information.
2. The Technical & financial bids would be contained in two separate sealed envelopes-one containing the technical offer duly marked as technical bid and the other marked as financial bid. Both the sealed envelopes should be put in one main cover (envelope).
3. The Technical bid will be opened and evaluated by a committee and only the bids which are technically acceptable would be eligible for opening of Financial bid.
4. The bidder must furnish a copy of the document as proof of their experience of at least 03 years for providing AMC for window/split/duct-able ACs/AC plant in Government offices.
5. The bidder must furnish list of clients in Govt./semi Govt. sectors with address, name, contact person and contact number where they have provided AMC services in respect of ACs.
6. The bidder must have GST registration Number(Copy of the certificate should be enclosed as proof), if the same is applicable to his firm;
7. The bidder shall quote/indicate the rates for all items(in Indian Rupees) offered by it in the separate Financial Bid envelope. The Technical bids will be opened and evaluated by a committee and only the bids which are technically acceptable would be considered further.
8. Incomplete bid in any manner will be disqualified. The period of AMC will be for eight(08) months from the date of approval.
9. The vendor will be required to maintain job card for the AMC/repair work.
10. The TDS will be deducted u/s 194c of the IT act, 1961.
11. The rate quoted by the vendor will remain valid for a minimum of period of one year from the date of award of contract. It can be extended upto maximum period of three years, subject to the approval by the Council.
12. Payment will be made in form of equal instalments basis i.e every two months after satisfactory preventive/regular service.

Handwritten signature and date: 18/02/22

Contd... 2/-

: 2 :

13. The sealed bids/tender/quotation must reach to this office only, on or before March 10th , 2022 at 15.00 P.M. Hrs. The bid will be opened at CCRUM, Head Office, at fifth floor, in room no.507 on the next day at 15.30 P.M. Hrs.
14. Complaint of Air Conditioner shall be required to be attended within 24 hours, and if the complaint of serious nature, the same will have to be entertained within 02 days if the same is not attended with in time limit a penalty of Rs.50/- will be imposed per day till the service is not restored.
15. Service of all ACs should be done on monthly basis without any call/complaint.
16. If your service is not found satisfactory, the contract will be terminated by giving one month notice time.
17. **Earnest Money Deposit (EMD) of 10,000/- (non-interest bearing) favoring Director General, CCRUM and payable at New Delhi.**
18. Prospective bidders firm may present at the time of opening of bid, if they desire so.
19. The Director General, CCRUM, New Delhi reserves the right to reject any or all the quotations without assigning any reason.


18/02/22

(Harish Arya)

Administrative Officer

For Director General