

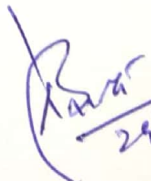
F.No.7-5/2020-CCRUM/Admn

CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE
61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi-58

NOTICE FOR INVITING TENDER

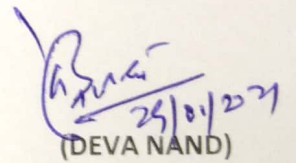
SEALED TENDERS are invited under Limited Tender Enquiry in a single bid system from the reputed firms dealing with repair/maintenance Repair of wooden drawer, Repair/change of drawer channel, Change of drawer lock, Fixing of new keyboard trays, Providing of Call bell, Repair of window channel, Change of damage/broken chair's wheel, Change of hydraulic of chairs, Change of chair handle, Change of chair cushion, Change of door closer, Change of door stopper, Provide/fixing of electric three pin plugs/sockets/switches/MCB, Providing/fixing of wire, Providing/fixing of 2'x2' fit LED lights, Making of name plates vinyl & brass letters, Repair of wooden table, Repair of wooden rack, Repair of door, Fixing of new latch, Providing/fixing of Window glass, Providing/fixing of table glass & Any other works related to patty nature in Central Council for Research in Unani Medicine, for a period of one year. The Firm which fulfils the following minimum criteria may only apply:

- i) The firm should be registered with relevant authorities(Registration with Service tax, PAN no. etc). Relevant document to be enclosed.
- ii) The firm should have similar experience of at least three years in Government Sector/PSU/Autonomous Body etc. (Work order to be enclosed)
- iii) The antecedents of persons deployed should be properly verified and their details(names, addresses, telephone nos. photographs) will have to be provided to this office.
- iv) The vendor firm having GST registration may only submit the bid with the copy of details of GST registration etc.
- v) The EMD of Rs.10,000/- (Rupees Ten thousand only) in form of DD/Pay order in favour of Director General, CCRUM, New Delhi should be submitted.
- vi) In case of any deficiency in service, a penalty of 10% of the bill for each occasion will be imposed on the firm. The decision of the Competent Authority in this regard shall be final and binding.
- vii) A performance security of Rs.25000/- (Rupees Twenty Five thousand only) shall have to be deposited by the successful tenderer in the form of FDR of any scheduled commercial bank in favour of Director General, CCRUM, New Delhi for the period of contract. The performance security will be forfeited for breach of the any of terms/conditions of our tender and if it is found at any time during the contract period that the services provided by the firm are poor/defective/unsatisfactory. The decision of the Competent Authority in this regard shall be final and binding on the firm.


29/01/2021

देवानन्द / DEVANAND
सहायक निदेशक (प्रशासन) / Assit. Director (Admn.)
केन्द्रीय युनानी चिकित्सा अनुसंधान परिषद्
Central Council for Research in Unani Medicine
आयुष मंत्रालय / Ministry of AYUSH
भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

- viii) The payment shall be made on monthly basis and only if the work is performed to the satisfaction of the Department. The office shall not pay for any other incidentals like transportation etc. and the contracted price shall be firm/fixed during the currency of the contract.. There shall also be no advance payment for any jobs assigned in terms of the contract. The contractor shall have to get user certificates from the officer/official of the concerned of this office from time to time. The arrangements shall be put in place by 10.00 AM to 5.30 PM on each working day.
- ix) This office reserves the right to reject any or all the quotations without assigning any reason thereof. Decision of Director General shall be final in this regard.
- x) The due date and time for submission of the quotations is 11.00AM on 08.02.2021. The quotations shall be opened on the same date at 3.30 PM in the Committee Room of the Council. The renderers' may present at the time or may of so desire, depute one of their representatives to be present at the time of opening of tenders.
- xi) The office reserves the right to cancel the contract at any time without assigning any reason whatsoever. The tender document should be signed by the tenderness on each page in the ink and mentioned at last of the tender document **"The above terms & conditions laid down in the tender document are acceptable to us and will be binding on us"** and countersigned the same.


(DEVA NAND)

Assistant Director(Admn)
For Director General

ANNEXURE -1

1.	Particulars	
2.	Name of the Firm/Company/Agency	
3.	Address of the firm/company/agency	
4.	Telephone No. and mobile no.	
5.	The details of registration(s) Viz. No., Date Validity with Govt. Authorities towards incorporation of the firm, running of stated business viz. Service Tax and authorized premises.	
6.	15 Digit Service Tax Code No. and PAN No.	
7.	EMD details(Amount, Name of the bank, branch, DD No. & Date)	
8.	Name & address of the Department/Ministries and other organizations where the work has been done(Self certify the duly stamp copies of contract letter be attached)	
9.	GST No.(Copy of GST registration to be attached)	

Date:

Yours faithfully,

Place:

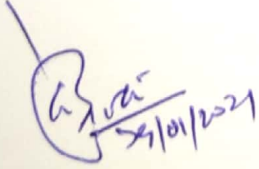
(Signature of the Authorized Person)

Name:

Designation:

Business Address:

Seal:


 देवानन्द / DEVANAND
 सहायक निदेशक (प्रशासन) / Asst. Director (Admn.)
 केन्द्रीय यूनानी चिकित्सा अनुसंधान परिषद्
 Central Council for Research in Unani Medicine
 आयुष मंत्रालय / Ministry of AYUSH
 भारत सरकार, नई दिल्ली / Govt. of India, New Delhi

ANNEXURE - II

To,

The Director General
Central Council for Research in Unani Medicine
61-65, Dr. Shyama Prasad Mukherjee
Institutional Area, Opposite D-Block
Janak Puri, New Delhi – 110 058

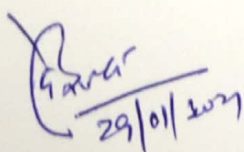
Sub: Invitation of quotations for repair/maintenance in the premises of CCRUM -reg

Sir,

I/We intend to submit the quotation on the subject captioned above and hereby consent to agree/accept all the terms and conditions stipulated in CCRUM. The information desired and the rates quoted are as per following details:

S.No.	Item of work	Rate in rupees for each item(s)
1.	Repair of wooden drawer	
2.	Repair/change of drawer channel	
3.	Change of drawer lock	
4.	Fixing of new keyboard trays	
5.	Providing of Call bell	
6.	Repair of window channel	
7.	Change of damage/broken chair's wheel	
8.	Change of hydraulic of chairs	
9.	Change of chair handle	
10.	Change of chair cushion	
11.	Change of door closer	
12.	Change of door stopper	
13.	Provide/fixing of electric three pin plugs/sockets/switches	
14.	Providing fixing of MCB switch	
15.	Providing/fixing of wire	
16.	Providing/ fixing of 2'x2' fit LED lights	
17.	Making of name plates vinyl &	
18.	Making of name plates brass letters	
19.	Repair of wooden table	
20.	Repair of wooden rack	
21.	Repair of door	
22.	Fixing of new latch	
23.	Providing/fixing of Window glass	
24.	Providing/fixing of table glass	
25.	Any other works related to patty nature	

Contd. on 2....


29/01/2023

DECLARATION

- I) We are not involved in any litigation that may have an impact of affecting or compromising the delivery of the services as required under this tender.
- II) We are not black-listed by any Central/State Government/Public Sector Undertaking in India.
- III) I/we undertake that the documents submitted are genuine/authentic and nothing material has been concealed there from and that I/we are not debarred by any Government Organization and are competent to have the contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

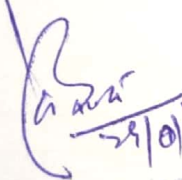
(Signature of Authorized Signatory)

Name of the bidder: _____

Complete Address: _____

Address(Works), if any: _____

Contact Nos. _____


29/01/2024
देवानन्द / DEVANAND
सहायक निदेशक (प्रशासन) / Asstt. Director (Admn.)
केन्द्रीय युनानी चिकित्सा अनुसंधान परिषद्
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