

**TENDER DOCUMENT FOR SELECTING AN AGENCY IN  
RESPECT OF “TABLEAU FOR REPUBLIC DAY, 2022”.**

**Information Sheet/ Critical Date Sheet**

Date of Publishing Tender	<b>09.11.2021</b>
<b>Closing</b> date and time for Seeking clarification	<b>11.11.2021 02.30 P.M.</b>
<b>Bid submission</b> closing date & time	<b>16.11.2021 02.30 P. M.</b>
Technical Bid opening date, time & venue	<b>16.11.2021 3.15 P. M.</b>
Date, Time and Venue of Financial Bid Opening	<b>To be intimated later on to technically successful bidders.</b>
Details of Contact Person	<b>K. K. Sapra</b> Asstt. Director (Admn.) CCRUM, Opp.: D-Block JL Nehru Anusandhan Bhawan, Janakpuri, <b>New Delhi-110058</b> <b>Mob. No.: 8860456010.</b>

**Ref.: F. No. 13- /2021-CCRUM/Estt.**  
**CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE**  
Government of India, Ministry of AYUSH  
61-65, Opp.: D Block, Janakpuri, New Delhi-58

**Dated: 09.11.2021**

**Invitation of Tender Documents for selecting an agency in respect of “Tableau for Republic Day, 2022”.**

**1.1 Introduction:** - Ministry of AYUSH, Government of India desires to select an agency for a Tableau in Republic Day Parade, 2022 representing Ministry of AYUSH. Accordingly, **bids (Two Bid System)** in conformity with the tender call notice are invited herein by **Central Council for Research in Unani Medicine (CCRUM)**, New Delhi on behalf of the Ministry of AYUSH from eligible bidders for providing requisite tableau. Instructions for submission of bid are at **Annexure XII. Only Manual/physical bids will be accepted.**

**Tender document may be downloaded from Council’s website: <https://ccrum.res.in>. The bidders may note the schedule given in CRITICAL DATE SHEET of this tender.**

**2. ELIGIBILITY:**

- (i) The bidder shall be a registered company / proprietary firm in India under the Companies Act 2013 or registered under the relevant provisions/ Acts in India. The bidder has to be necessarily registered in India.

**Note:- Consortium is not allowed.** Experience & credentials, etc. of 100% owned subsidiaries of the bidder will be considered. 100% owned subsidiary of the bidding company may be registered anywhere in the world. However, subsidiary is not allowed to claim experience & turnover of its holding/ parent company or sister subsidiary company.

- (ii) The bidder should have successfully provided at least 1 tableau during last 5 years i.e. in the year 2016/2017 or later in Republic day parade of India held on 26th January at Rajpath New Delhi to any organization i.e. Central / State / Union Territory Government / Public Sector undertaking, etc.
- (iii) The bidder should be solvent.
- (iv) The bidder should have valid registration for PAN, TAN and Service Tax / GST (as applicable).
- (v) The bidder should have local offices at Delhi/ NCR to ensure satisfactory fulfilment of contractual obligations.
- (vi) The bidder should not have been black-listed by Central/ State Governments/ PSUs at any point of time. There should not be any criminal proceedings / conviction against the bidder at any point of time.
- (vii) None of the Full time Directors of the interested Bidder has any relative working in Ministry of AYUSH as defined in clause-5 of this document.
- (viii) A Bidder shall submit only one proposal. IN CASE MORE THAN ONE PROPOSAL IS RECEIVED FROM THE BIDDER, ALL SUCH PROPOSALS SHALL BE DISQUALIFIED.**

### 3. SCOPE OF WORK.

In the Republic Day Parade-2022, Ministry of AYUSH is proposing to submit Tableau on the theme of “ **Professor AYUSHMAN” highlighting the benefits of AYUSH Health Care System**” (a brief background on the concept note is annexed as **Annexure II**). The scope of work would include among other things, conceptualizing, designing a Tableau; preparing a 2D sketch in detail the same as presentation in 3D wire frame or other appropriate software and; 3D scale model and finally fabrication of the same as a Tableau for the Republic Day parade and its display during the parade. Each activity will be subject to clearance / approval by Ministry of Defence.

The work has to be undertaken on a turnkey basis and will include all aspects of fabrication of tableau i.e. from conceptualization, making of designs, modification of designs from time to time as per the requirement and instructions, presentation of the designs before the selection committee of the Ministry of AYUSH and Ministry of Defence, fabrication of the models, modifications thereof as per requirements and instructions, presentation of the model before the committee of Ministry of AYUSH and Ministry of Defence and upon selection of the model, fabrication of the actual tableau and its display at the parade, as per the requirement, specification, time schedule and instructions by the Ministry of AYUSH and Ministry of Defence, providing of suitable/appropriate lyrics, composing of music, arrangements of artists and actual pre-recording of the music for use in the tableau, arrangements of choreography as per requirement including arrangements of artists, folk dance troupes etc. The job will also involve actual presentation and display of tableau during the Republic Day parade, full dress rehearsal (if required) and maintenance of required services at the time of presentation during the event. The turnkey project would also include any other work that may have direct or indirect bearing with the fabrication and presentation of the tableau and may facilitate the project in any manner. **Ministry of AYUSH will have the right to modify, change, accept or reject the work in totality or any part thereof or cancel the project at any stage without assigning any reason. The copyright of the work shall vest with the Ministry and it would have rights on the awards won, if any.**

The specifications of the **Tableau**, 2D sketch and 3D scale model etc., are to be as per the specification of the MoD (Details **enclosed at Annexure -I**)

While it would be the sole responsibility of the successful bidder to whom the work is awarded to ensure appropriate and excellence aesthetic, creative and **technical delivery** of the Tableau, Ministry of AYUSH would from time to time review, monitor and advise and if needed seek modifications to suit the needs and as deemed appropriate.

### 4. Cost of Tender and EMD value.

(i) The tender document can be **downloaded** from the website Council, **<https://ccrum.res.in>** and **Rs. 1000/- as Tender Fee is to be enclosed with Technical Bid in the shape of Demand Draft.**

(ii) The Technical Bid document should also be accompanied by the **EMD of Rs. 2 lakhs (Rupees Two lakh only)** in the form of a demand draft drawn in favour of “**Director General, CCRUM**” payable at New Delhi and same should be enclosed with Technical Bid. In case the bidder does not accept the offer of Ministry of CCRUM/AYUSH and does not submit performance bank guarantee (PBG) within the stipulated period, then the EMD is liable to be forfeited without any communication with such bidder.

**(iii) EMD shall be accepted as Demand Draft only. PBG will be accepted as Demand draft or FDR. No other mode of payment shall be accepted. In case the bidder claims exemption from payment of EMD as per GoI guidelines, then the PBG amount will be 10% instead of 5% of order value.**

## **5. Definition of Relative:**

5.1 Authorized signatory will give an undertaking on behalf of each of the Full time Directors of the Bidder that none of his/her near relative is working in the Ministry of AYUSH where the bidder is going to bid for this tender.

5.2 A person shall be deemed to be a relative of another if, and only, if,

- (a) They are members of a Hindu Undivided Family; or
- (b) They are husband and wife; or
- (c) The one is related to the other in the manner indicated below:-
  - (1) Father
  - (2) Mother (including step-mother)
  - (3) Son (including step-son)
  - (4) Son's wife
  - (5) Daughter (including step-daughter)
  - (6) Father's father
  - (7) Father's mother
  - (8) Mother's mother
  - (9) Mother's father
  - (10) Son's son
  - (11) Son's son's wife
  - (12) Son's daughter
  - (13) Son's daughter's husband
  - (14) Daughter's husband
  - (15) Daughter's son
  - (16) Daughter's son's wife
  - (17) Daughter's daughter
  - (18) Daughter's daughter's husband
  - (19) Brother (including step-brother)
  - (20) Brother's wife
  - (21) Sister (including step-sister)
  - (22) Sister's husband

**6 Submission of bids:** - The bids will be submitted in the office of CCRUM in one single packet containing two separate sealed Packets/covers namely Technical Bid and Financial Bid document as per details given in the critical date sheet.

**6.1** List of documents to be submitted in Technical Bid is as follows: -

- (a) Tender fee of Rs. One thousand only and EMD of Rs. Two lakhs in the form Demand Draft only will have to be enclosed with Technical bid.
- (b) The bidders having MSME registration are exempted from payment of EMD only.
- (c) Copy of registration certificate of the bidding entity in support of eligibility criteria stated in Clause 2(i) above.
- (d) Copy of article of association, memorandum of understanding, aims and objectives of the bidding entity. Kindly highlight the relevant clause in the said documents stating that designing / making tableau / doing similar work is a part of the activity of the bidding entity as per its article of association / memorandum of understanding.

- (d) Certificate from client in support of eligibility criteria stated in Clause 2(ii) above. Copies of satisfactory work completion certificates from previous one or more clients for having produced Tableau for Republic Day Parade or any such National/International function/festival. List of name, address, telephone number, mobile no. and email id of the said client(s) also to be given.
- (e) Solvency certificate in support of eligibility at clause 2 (iii) above. Solvency Certificate for the bidder should not be dated more than one (1) month old from the last date of submission of bid.
- (f) Copy of valid registration certificate with the Service Tax Registration, PAN, TAN and GST as stated in clause 2 (iv) above.
- (g) Copy of **Annexures**–III, IV, and V duly filled in along with supporting documents stated therein and signed copy of **Annexure**-IX (Tender Acceptance Letter).
- (h) Signed and scanned copy of Certificate from a Chartered Accountant stating the following: -
  - (i) Showing annual turnover of bidder for the years 2019-20 and 2020-21.
  - (ii) The bidder is abiding by all statutory laws/rules/regulations/guidelines as applicable from time to time including submission of Income tax return, etc.
- (i) Copy of audited statement of Accounts of the bidding organization and annual report for the years 2019-20 and 2020-21. **Audited accounts and Report prior to 2019-20 will not be accepted.**
- (j) Copy of Board's resolution(s) in favour of authorized signatory of the bidder.
- (k) Copy of Attestation of the signature of the authorized signatory of the bidder by the Company Secretary / Bank of the bidding organization.
- (l) Copy of tender, Pre Bid Minutes, corrigendum and clarification issued by Ministry of AYUSH to this tender, if any, duly signed and stamped on each page by the authorized signatory of the bidder as a mark of acceptance of all conditions of this tender.
- (m) Artistic drawings of 2 concepts proposed for the tableau for this tender.**

**Note:– Conditional tenders will not be accepted under any circumstances by the Ministry.**

## **6.2 Financial Bid**

- (a) As per **Annexure**–VII duly filled in.

**6.3** Tenders received after the due date and time will be summarily rejected. In case any bidder does not enclose any of the documents as asked for in this document, the bid is liable to be rejected.

**6.4** Bid Validity will be 6 months from the last date of submission of bid.

**6.5 Responsibility of timely submission of bids to DG, CCRUM, Janakpuri, New Delhi-58 is of the bidder. Bids received after due date and time will be rejected.**

## **7. Evaluation of Bid**

The bids will be evaluated on Quality and Cost Based Selection (QCBS) basis as per **Annexure-VI. 60% weightage** will be given for technical bid and **40% weightage** will be given for financial bid. A minimum of 50 marks shall be scored by a bidder in technical bid. The financial bid in respect of the successful technical bid only will be opened. **The bidder having highest marks in total of technical and financial marks will be the H-1 bidder.**

## **8. CLARIFICATIONS ON the Tender DOCUMENT: -**

**8.1** The prospective bidder/organisation requiring any clarification on this document shall send an e-mail to Asstt. Director (Admn.), CCRUM, at [adaccrum@gmail.com](mailto:adaccrum@gmail.com). latest by the date and time as indicated in Critical Date Sheet of this document. Clarifications sought, are to be asked in the following format:-

S. No.	Clause No. of the tender	Query/Clarification sought

**8.2** Corrigendum/clarifications issued by the Council (Ministry of AYUSH), if any, shall be uploaded on the website of Council and shall form an integral part of this document and shall amount to an amendment of relevant clauses of this document or be additional clauses to this document. In case of any change mentioned in the date/time in Critical date sheet the same will also be on Council's website. **As such the prospective bidders are required to see the Council's website regularly.**

## **9. Opening of Technical Bid:**

9.1 Council shall open the technical bid on due date and time and venue as stated in the Critical Date Sheet of this document in the presence of representatives from participating bidders/Organization, who choose to attend. The date fixed for opening of bids, if subsequently declared as holiday by the Government, the bids will be opened on the next working day, time and venue remaining unaltered.

**9.2 The representatives of bidders who wish to be present at the time of the opening of Bids, may attend the same in the Council's office.**

## **10. EVALUATION:**

10.1 The proposals received in time will be screened based on their responsiveness (i.e. submission of all the requisite documents as asked for in this tender) and eligibility criteria.

10.2 Financial bids of the bidders/organisation successfully meeting the eligible criteria of Technical Bid stated in Para-7 above and date of opening of financial bids will be intimated to technically evaluated qualified successful bidders. The authorized signatories/representatives of such bidders who wish to attend the financial bid opening may please do so.

10.3 The successful bidder will be given an offer letter and will be asked to submit Performance Bank Guarantee (PBG) @ 5% of the work order as per **Annexure X** (excluding taxes). The bidder is required to submit unconditional acceptance of the said offer letter and PBG as required. These will be required to be submitted within 5 working days of issue of the offer letter. In case of non-submission of the same, EMD of the bidder is liable to be forfeited and the bidder blacklisted apart from any other action which CCRUM/Ministry of AYUSH may take as deemed fit by competent authority.

**11. Period of Contract:-** The period of contract will be valid till the completion of the event and settlement of accounts.

**12. CCRUM/Ministry of AYUSH reserves the right to:**

- i. Accept / Reject any of the tender in full or part thereof.
- ii. Revise the requirement at the time of placing the order.
- iii. Modify, relax or waive any of the conditions stipulated in the tender specification, wherever deemed necessary.
- iv. Reject any or all the tenders in part or full without assigning any reason thereof.
- v. Award contracts to one or more bidders for the items covered by the tender.

**13. GENERAL CONDITIONS OF CONTRCAT:-**

**13.1 Award of Contract:**

13.1.1 Ministry of AYUSH/CCRUM will issue a letter of Award of Contract to H-1 bidder for this work on the basis of criteria mentioned in clause-7 of this document (Evaluation of Bids).

13.2 The terms of payment are as per **Annexure VIII**.

**14. Auditing of the accounts of the successful bidder:**

The accounts of the successful bidder shall be open to the Employer for auditing by Controller Auditor General of India or any of his designated representative at any time and upto five years after expiration or termination of the contract.

**15. Disclaimer**

15.1 The information contained in this tender or subsequently provided to bidders, whether verbally or in documentary or any other form by or on behalf of Ministry of AYUSH or any of its employees or advisers, is provided to Bidders on the terms and conditions set out in this TENDER and such other terms and conditions subject to which such information is provided.

15.2 This TENDER is not an agreement. The purpose of this TENDER is to provide interested parties with information that may be useful to them in the formulation of their proposals pursuant to this TENDER. This TENDER includes statements, which reflect various assumptions and assessments arrived at by the Ministry of AYUSH in relation to the work. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This tender may not be appropriate for all persons, and it is not possible for the Ministry of AYUSH, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this TENDER. The assumptions, assessments, statements and information contained in this tender, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this tender and obtain independent advice from appropriate sources. Information provided in this tender to the Bidders is on a wide range of matters, some of which depend upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. Ministry of AYUSH accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

15.3 Ministry of AYUSH, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this tender or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the tender and any assessment, assumption, statement or information contained therein or deemed to form part of this tender or arising in any way in this Selection Process.

15.4 Ministry of AYUSH accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this tender.

15.5 Ministry of AYUSH may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this tender.

15.6 Ministry of AYUSH reserves the right to accept or reject any or all proposal(s) or to annul the tender process in totality and reject all proposals at any time prior to award of contract without assigning any reason whatsoever and without thereby incurring any liability to the affected bidder (s) on the ground of Ministry of AYUSH's action.

15.7 The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bids including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Ministry of AYUSH or any other costs incurred in connection with or relating to its Bids. All such costs and expenses will remain with the Bidder and the Ministry of AYUSH shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by the Bidder in preparation or submission of the Bids, regardless of the conduct or outcome of the Selection Process.

15.8 In case the sample model provided by the successful bidder is not accepted by Ministry of Defence, New Delhi leading to non-participation of Ministry of AYUSH in the Republic Day Parade on 26.01.2022, the contract shall stand terminated forthwith. The payment to the successful bidder will be restricted only for the work done by him up to that time.

15.9 Any effort by a Bidder to influence the Bid comparison / evaluation / work award decision by way of overt / covert canvassing shall result in non consideration / rejection of its Bid.

15.10 Ministry of AYUSH reserves the right to change the schedule of dates / time stated in this tender. Changes, if any, will be displayed on the website of Ministry of AYUSH. Further, any communication with regard to this tender shall be placed on Ministry of AYUSH website only. As such, the Bidders are requested to check the Ministry of AYUSH website regularly.

15.11 In case of any dispute, Jurisdiction of courts in New Delhi will apply.

15.12 The responsibility of giving truthful information without concealing any facts is that of the Bidder(s). In case, at any stage, it is found that any information given by the Bidder(s) is false / incorrect / concealed, then Ministry of AYUSH shall have the absolute right to take any action as deemed fit including but not limited to dropping the Bidder from consideration for award of work / blacklisting etc. without incurring any liability to the affected bidder(s) on the ground of Ministry of AYUSH's action.



15.13 For purposes of this Clause, "Force Majeure" means an event beyond the control of the Successful bidder and not involving the Successful bidder's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Procurer either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes. If a Force Majeure situation arises, the Successful bidder shall promptly notify the Procurer in writing of such conditions and the cause thereof. Unless otherwise directed by the Procurer in writing, the Successful bidder shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

15.14 The Procurer may at any time terminate the Contract by giving written notice of 1 month to the Successful bidder, if the Successful bidder becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Successful bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the Procurer.

15.15 The Procurer and the Successful bidder shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract. If, after thirty (30) days from the commencement of such informal negotiations, the Procurer and the Successful bidder have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms (as per Dispute Settlement Mechanism at **Annexure-XI**).

15.16 The successful bidder is required to have an office in Delhi / NCR for execution of terms and conditions of this contract and will assign a nodal officer and alternate nodal officer for the same. In case of any change in the said officers, the same will be intimated to Ministry of AYUSH prior to making the said change along with their contact details as per **Annexure-V**.

15.17 The bidder shall fully indemnify, hold harmless and defend Ministry of AYUSH and its officers / employees / agents / stockholders / Affiliates from and against all claims, demands, actions, suits, damages, liabilities, losses, settlements, judgments, costs and expenses (including but not limited to reasonable attorney's fees and costs), whether or not involving a third party claim, which arise out of or relate to (1) any breach of any representation or warranty of the bidder contained in the tender, (2) any breach or violation of any covenant or other obligation or duty of the bidder under this tender.

15.18 The responsibility of giving truthful information without concealing any facts is that of the Bidder. In case, at any stage, it is found that any information given by the Bidder is false / incorrect / concealed, then Ministry of AYUSH shall have the absolute right to take any action as deemed fit including but not limited to dropping the Bidder from consideration for award of work / blacklisting, forfeiture of EMD / PBG, etc. without incurring any liability to the affected bidder(s) on the ground of Ministry of AYUSH's action.

( Signature )  
Asstt. Director  
CCRUM, New Delhi-110058  
Designation  
Tel: -----

## **ANNEXURE-I**

### **GUIDELINES FOR PREPARATION OF TABLEAUX PROPOSALS FOR PARTICIPATION IN THE REPUBLIC DAY PARADE – 2022**

- 1. Suggested Theme: “Professor AYUSHMAN”**
- 2. Selection Process of the Tableaux by the MoD**

The Tableaux proposals received from various organizations / agencies are evaluated in a series of meetings of the Expert Committee consisting of prominent persons in the field of art, culture, painting, sculpture, music, architecture, choreography, etc. In the first phase of selection the sketch/design proposals are scrutinised and suggestions, if considered necessary, are given to carry out modifications in the sketch/design. Once the sketches/designs are approved by the committee, the participants are asked to come up with three-dimensional models of their proposals. However, entering into the model stage itself does not mean selection. The models are thereafter examined by the Committee for final selection depending upon various considerations. Not more than one tableaux from an organisation participates in the parade.

Adequate time is given to the concerned agencies to make arrangements for attending the meetings of the Expert Committee. Non-attendance in any meeting means withdrawal and concerned agency will not be invited in subsequent meetings. All cost for attending the meetings is to be borne by the concerned agency. All interaction with the members of the committee will be made by the official representative of the organization concerned. The artists/designers, etc. may accompany the official representative to suitably take note of the suggestions given by the Committee to carry out modifications in their respective sketch / design / model. They will, however, not directly interact with the members of the Expert Committee unless they are specifically authorised by the Committee to do so to explain any specific point.

#### **3. Preparation of Sketch / Design**

The sketch/design drawn (preferably in graph) on a scale of 1:1” should be simple, colourful, easy to comprehend and should avoid statistical data and unnecessary details. It should be able to convey, whatever it presents, by itself and should not require any explanation, writing or elaboration. Writing or use of logos on tableaux is not allowed except the name of States/UTs presenting which is allowed in Hindi in the front, in English on the back and in Regional language on the sides of the tableau. Similarly, in case of Ministries/departments and other agencies, name of the Ministry/Department/Organisation is to be given in Hindi in the front and in English on the back.

Designs in virtual reality in the form of CD showing the various components displayed from different angles, can also be presented.

#### **4. Preparation of models**

After the approval of the proposed sketch/design by the Expert Committee in its preliminary meetings three dimensional model of the proposed tableau would be prepared on the lines of the suggestions given by the Committee for further inspection. Final approval for participation would be accorded only after the models of the tableaux are finally selected by the Committee.

## 5. Points to be kept in view while drawing up the proposal

- i) One tractor and one trailer, upon which a tableau would be fabricated, would be provided by the Ministry of Defence free of Charges.
- ii) No additional tractor, trailer or other types of vehicles would be allowed to be used in the tableau. This aspect should be kept in mind while preparing the designs of the tableau proposals to be presented before the Central Expert Committee.
- iii) There is no objection to the use of vehicles other than tractor and trailers for fabrication of tableaux to give them a different look. But these vehicles will have to be arranged by the sponsoring authorities themselves. Under no circumstance, the total number of vehicles used in a tableau or the total number of distinguishable mobile components of a tableau would be more than two.
- iv) As far as possible, there should be some movement, sound and animation on the tableaux.
- v) The number of performers on the trailer would not be more than 10 persons. No performer is permitted to be on the tractor component of the tableau. Attractive ground element however can be considered on a limited number of tableaux only if it goes with the theme. These conditions are subject to modifications by MoD depending on the requirement of the tableau.
- vi) In case of tableaux on cultural, historical/traditional themes, the colours, designs, costumes, materials, etc. used should be authentic to present local flavour. The performers on the float or on ground should also look to be authentic in case any cultural or traditional event is being depicted.
- vii) The sketch should clearly depict as to how the tractor pulling the tableau will be used as a part of the theme. Camouflaging the tractor should be in harmony with the main theme of the tableau. There should be a gap of about 6-7 feet between the tractor and the trailer and/or between two trailers for turning or maneuvering. This should be taken into account while designing the tableau.

In case, a tableau is proposed to be integrated with a folk dance, it should be ensured that the selected dance is a genuine folk dance and the costumes and musical instruments are traditional and authentic. The tableau and the dance should also have thematic unity. The strength of the dance party, excluding those who are to perform on the tableau, should not exceed 25 persons. The video clippings of the dance may also be sent along with the proposals.

## 6. Dimensions

While preparing the sketches and subsequently, three dimensional models, the following approximate dimensions of the trailers and tractors, which will be supplied to them for the fabrication of the tableau, may be kept in view:

### Trailer

Length	:	24' 8"
Width	:	8'
Height	:	4' 2"
Load carrying capacity:		10 tons

The length, breadth and height of a single tableau should not exceed 45', 14' and 16' (from the ground level) respectively. If it is proposed to use any other vehicles under own arrangements, particulars thereof should be indicated in the proposal.

**7. Facilities to be provided by the Ministry of Defence**

During the meetings of the Expert Committee, the facilities such as a PC, LCD projector, DVD Player and an overhead projector would be made available by the Ministry of Defence. Should there be any other support requirements, the Ministry may be informed in advance.

## **Concept of Ministry of AYUSH for Republic Day Tableau-2022 on theme “Professor AYUSHMAN highlighting the benefits of AYUSH Health Care System”**

Meaning of word ‘Ayush’ is Traditional & Non-Conventional Systems of Health Care and Healing which Include Ayurveda, Yoga, Naturopathy, Unani, Siddha, Sowa-Rigpa and Homoeopathy etc.

Medicinal Plants form the major resource of Ayush system which is well accepted at both national as well as global community. Indian share of the world’s herbal trade is about 17%. The export of herbal products is largely in the form of raw herbs with 2/3rd of the export basket comprising raw herbs and extracts.

The Ministry of AYUSH implements various schemes and provides financial incentives and policy interventions for overall development of Ayush System throughout the country.

The activities of Ministry of Ayush during Covid pandemic may be showcased through tableau. Accordingly, the Tableau will depict following:

- i. ‘Professor AYUSHMAN’ is creating awareness among the children and local masses about the uses of medicinal plants and showcasing commonly used medicinal plants for home remedies like Tulsi, Aloe vera, Giloe etc.
- ii. Cultivation of commonly used medicinal plants mentioned above (showcasing demonstration plots of medicinal plants).
- iii. AYUSH 64 (Ayurveda), Kabasura kudineer (Siddha), Khamira marwareed khas (Unani) and Arsenicum album (Homeopathy) -To highlight the efforts of Ministry of AYUSH during Covid pandemic time.
- iv. Health and wellness Center:-role of AYUSH Health & Wellness centers (part of Ayushman Bharat scheme) in integrated health care system. (Distribution of medicines to the patients by showcasing health and wellness Center with the Doctor and patients).

**UNDERTAKING BY THE BIDDER**

1. This is to certify that I on behalf of M/s\_\_\_\_\_ before signing this tender have read and fully understood all the terms and conditions of this tender read along with clarifications and undertake that M/s ..... will abide by them un conditionally and to the satisfaction of Ministry of AYUSH.
  
2. M/s .....have not been black-listed by Central/ State Governments/ PSUs at any point of time. There have been no criminal proceedings / conviction against the bidder at any point of time.
  
3. None of the Full time Directors of the Bidder has any relative working in Ministry of AYUSH as defined in clause 5 of this document.

Signature of the authorised signatory of the Bidder  
with Seal

Name:  
Designation:  
Address:  
Phone No.:  
Mobile No. :  
Email ID :  
FAX :

**CHECKLIST OF DOCUMENTS SUBMITTED**

**(To be duly filled in by the Bidder and submitted as a part of the technical bid)**

<b>S No.</b>	<b>Documents to be submitted</b>	<b>Submitted</b>	<b>Not submitted</b>	<b>Remarks</b>
<b>1</b>	Demand Draft for EMD for bidding in the tender.			
<b>2</b>	Copy of registration certificate of the bidding entity in support of eligibility criteria stated in Clause2(i) above.			
<b>3</b>	Copy of article of association, entity. Kindly highlight the relevant clause in the said documents stating that designing / making tableau / doing similar work is a part of the activity of the bidding entity			
<b>3A</b>	Clause highlighted as Per Para 3 above.			
<b>4</b>	Copy of Service Tax Registration			
<b>5</b>	Copy of PAN Card			
<b>6</b>	Copy of TAN Card			
<b>7</b>	Copy of GST registration			
<b>8</b>	Annexure – III duly filled in			
<b>9</b>	Annexure – IV duly filled in			
<b>10</b>	Annexure–V duly filled in along with all supporting documents asked for therein			
<b>11</b>	List of supporting documents attached			
<b>12</b>	Annexure-IX (Tender Acceptance letter) and clarifications issued by Ministry of AYUSH to this tender, if any, duly signed and stamped on each page by the authorized signatory.			
<b>13</b>	Certificate from client in support of eligibility criteria stated in Clause-2(ii) of the Tender document. Signed and scanned copy of the satisfactory work completion certificate from previous one or more clients for having produced Tableau for Republic Day Parade or any such National/International function/ festival. List of name, address, telephone number, mobile no. and email Id of the said client(s) also to be given.			
14	List of name, address, telephone number, Mobile No., and email Id of the clients whose satisfactory work completion certificate have been submitted.			
15	Certificate from a Chartered			

	<p>Accountant stating the following:</p> <p>i. Showing annual turn-over of the bidder for the years 2018-19 and 2019-20.</p> <p>ii. The bidder is abiding by all statutory laws/rules/regulations/guidelines as applicable from time to time including submission of Income Tax return, etc.</p> <p>iii. Solvency certificate in support of eligibility at 2 (iii) above. Solvency certificate for the bidder should not be dated more than one month old from the last date of submission of bid.</p> <p>iv. Copy of audited statement of Accounts of the bidding organization, i.e. report for the years 2018-19 and 2019-20. Report prior to 2018-19 will not be accepted.</p>			
16	Has each page of the technical bid document been numbered ?			
17	Has the authorized signatory attested copies of all supporting documents ?			
18	Has each page of the bid document submitted been signed and stamped by the authorized signatory of the Bidder ?			
19	In case any show cause notice was ever issued by any government agency to the bidder then please attach the copies of communications, if any.			
20	Detailed profile of bidding entity			
21	Artistic drawings of 2 concepts proposed for the tableau for this tender			

Signature of the authorized signatory of the Bidder with seal  
Name& designation,  
Address,  
Phone No. Mobile No. & Email Id:



**PROFORMA FOR TECHNICAL BID**

<b>S.No</b>	<b>Particulars</b>	<b>To be filled by the Bidder</b>
1.	Name of the Bidder	
2.	Registered address of the bidder with office Telephone Number and Fax Number	
3.	Detailed office address of the Bidder at Delhi/ NCR which will be the nodal office complying of terms and conditions as asked for in this tender. (For execution of the work by the successful bidder for the entire duration of contract)	
4.	Nodal contact person for execution of the work by the successful bidder for Ministry of AYUSH at the office as stated in S. No.3 above with his office Telephone Number, Fax Number, Mobile Number, email id.	
5.	Alternate Nodal contact person for Ministry of AYUSH for execution of the work by the successful bidder at the office as stated in S. No.3 above with his office Telephone Number, Fax Number, Mobile Number, email id.  Bidder is required to ensure that either Nodal Officer or alternate nodal officer are available for contact on 24x7 basis for contact by Ministry of AYUSH	
6.	Name and details of each of the Directors of the bidding firm (Address, contact telephone Number, Mobile Number, Fax No., Email IDs, DIN No. of each of the Directors	
7.	Certificate from client in support of eligibility criteria stated in Clause 2(ii) above. Signed and Scanned copy of satisfactory work completion certificate from previous one or more clients for having produced Tableau for Republic Day Parade. List of name, address, telephone number, mobile no, and email id of the said client(s) also to be given.	
8.	Detailed profile of bidding entity	
9.	Whether any show cause notice was ever issued by any Government Agency? If so, details thereof (please attach the copies of communications, if any)	
10.	Page No. and Clause No. of Articles and Memorandum of Association/aims/objectives of the bidder organization for the work stated in this tender/similar work.	
11.	No. of Tableaux prepared by the bidder which participated in Republic day parade at Rajpath till 26.1.2022. Year-wise scanned copy of satisfactory work completion certificate from each client for having produced Tableau for Republic Day Parade. List of name, address, telephone number, mobile no. and email id of the said client(s) to be given.	

12.	No. of clients for whom the tableau was prepared which participated in Republic Day parade at Rajpath till 26.1.2022 Scanned copy of satisfactory work completion certificate from each client for having produced Tableau for Republic Day Parade. List of name, address, telephone number, mobile no. and email id of the said client(s) to be given. Give year of Republic Day for each client.	
13.	No. of Tableaux participated in Republic day parade at Rajpath till 26.1.2022 which were adjudged best/ top 3 by Government of India Attach certificate in support of each such claim.	

**Signature of the authorized signatory of the Bidder with Seal**

**Name:**  
**Designation:**  
**Address:**  
**Phone No.:**  
**Mobile No.:**  
**Email ID:**  
**FAX:**

**Evaluation Criteria****Technical Bids**

<b>Item Code</b>	<b>Parameter</b>	<b>Maximum Marks</b>
1.	Financial Strength	30 Marks
(i)	Annual turnover in the year 2018-19 and 2019-20.  (The marks will be awarded on pro-rata basis. Highest total turnover of the said 2 years will score maximum marks)	30
2.	Relevant Experience	70 marks
(i)	Total No of Tableaux prepared by the bidder which participated in Republic day parade at Rajpath till 26.1.2022.  (The marks will be awarded on pro-rata basis. More no. of Tableau will score maximum marks).	15
(ii)	Total No. of clients for whom the tableau was prepared which participated in Republic day parade at Rajpath till 26.1.2022 (More no. of clients will score maximum marks. However, 1 tableau will be considered to be on 1 client tableau only)  (The marks will be awarded on pro-rata basis. More no. of clients will score maximum marks.)	15
(iii)	No. of Tableau participated in Republic day parade at Rajpath till 26.1.2022 which were adjudged best/ top 3 by Government of India.  (The marks will be awarded on pro-rata basis. More no. of such Tableaux and better ranking will score maximum marks).	20

<b>Item Code</b>	<b>Parameter</b>	<b>Maximum Marks</b>
iv	Artistic drawings of 2 concepts proposed for the tableau for this tender	20
<b>Total (1 and 2) : 100 Marks</b>		
<b>Minimum 50 marks will be required to qualify in Technical Bid.</b>		
<b>60% weightage will be given on the marks scored in Technical Bid.</b>		

**FINANCIAL BID**

To

**Director General**

Central Council for Research in Unani Medicine,  
61-65, Opp.: D-Block,  
JL Nehru Anusandhan Bhawan, Janakpuri,  
New Delhi-11--58

Subject: Bids for award of contract for “Tableau for Republic Day, 2022”.

Sir,

With reference to your tender published in \_\_\_\_\_ on \_\_\_\_\_ on the subject mentioned above, on behalf on M/s \_\_\_\_\_ I/We quote the following rates:-

Sl. No.	Particulars	Rates
1.	Price for entire scope of work in the tender document.	Rs...../- (Rupees in words:- .....)
<b>40% weightage will be given to Financial Bid.</b>		

**Note:-**

- 1. Rate will be quoted after adjusting salvage charges.**
- 2. Taxes as applicable will be over and above the rates quoted above.**
- 3. Evaluation of financial bid will be on the basis rate excluding taxes.**
- 4. Ministry of AYUSH reserves the right to recover/ deduct taxes(es) as per the law of land before making any payment to the successful bidder(s).**

Yours faithfully,

(Authorised Signatory)  
(with name/designation, contact No. & seal)

**Terms of Payment**

(a)	1 <sup>st</sup> installment -0.5% of the total approved cost	On submission of drawing to Ministry of AYUSH and after all presentations as required by Ministry of AYUSH and the selection committee of Ministry of Defence/ Government of India for consideration of approval of tableau for participation in the said Republic day parade.
(b)	2 <sup>nd</sup> installment -0.5% of the total approval cost	On submission of modified drawings if any, model, theme song, etc. to Ministry of AYUSH and after all presentations as required by Ministry of AYUSH and the selection committee of Ministry of Defence/ Government of India for consideration of approval of tableau for participation in the said Republic day parade.
(c)	3 <sup>rd</sup> installment -20% of the total approval cost	After approval of the model of the tableau for participation in the said Republic day parade.
(d)	4 <sup>th</sup> installment 35% of the total approval cost	After preparation of tableau and participation in first dress rehearsal for republic day parade at Rajpath in 2022 to the satisfaction of Ministry of AYUSH.
(e)	Final payment (39%) of the total approved cost	After successful participation of the tableau in the said Republic day parade and completion of entire scope of work in completion of the event and submission of all requisite bills supporting documents.

Note:- In case the Tableau is not approved then the total payment will be limited to 1% of the total approved cost.

EMD will be returned on submission of PBG in respect of the successful bidder.

**TENDER ACCEPTANCE LETTER**

**(To be given on Company Letter Head)**

**Date:**

To,

\_\_\_\_\_  
\_\_\_\_\_

Sub: Acceptance of Terms & Conditions of Tender.

Tender Reference No: \_\_\_\_\_

Name of Tender / Work: -

\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

2.I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely:

\_\_\_\_\_  
\_\_\_\_\_

as per your advertisement, given in the above mentioned website(s).

3.I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.

4. The corrigendum(s) issued from time to time by your department/ organisation too have also been taken into consideration, while submitting this acceptance letter.

5.I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.

6. In case any provisions of this tender are found violated , then your department/ organisation shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

**ANNEXURE - X**

**Format of Performance Bank Guarantee**

Whereas CCRUM/Ministry of AYUSH, Government of India has issued an Advance Order (AO) vide letter no. .... dated ...../...../2021 (herein referred to as agreement) awarding the work of tableau for Republic day parade at New Delhi to M/s ..... having its registered office at ..... (hereafter referred to as "Bidder") and CCRUM/Ministry of AYUSH has asked the bidder to submit a performance guarantee in favour of CCRUM of Rs. ..../- (hereafter referred to as "P.B.G. Amount") valid up to ...../...../2022 hereafter referred to as "Validity Date")

Now at the request of the Bidder, We ..... Bank .....Branch having ..... (Address) and Regd. office address as ..... (Hereinafter called 'the Bank') agreed to give this guarantee as hereinafter contained

2. We, "the Bank" do hereby undertake and assure to the CCRUM/Ministry of AYUSH that if in the opinion of the Ministry of AYUSH, the Bidder has in any way failed to observe or perform the terms and conditions of the agreement or has committed any breach of its obligations there-under, the Bank shall on demand by CCRUM/Ministry of AYUSH and without any objection or demur pay to the CCRUM/Ministry of AYUSH the said sum limited to P.B.G. Amount or such lesser amount as CCRUM/Ministry of AYUSH may demand without requiring CCRUM/Ministry of AYUSH to have recourse to any legal remedy that may be available to it to compel the Bank to pay the same. The decision of CCRUM/Ministry of AYUSH in these counts shall be final and binding on the bank.
3. The Bank shall not be entitled to withhold payment on the ground that the Bidder had disputed its liability to pay or has disputed the quantum of the amount or that any arbitration proceeding or legal proceeding is pending between Bidder and CCRUM/Ministry of AYUSH regarding the claim.
4. We, the Bank further agree that the guarantee shall come into force from the date of its issue and shall remain in full force and effect up to its Validity date.
5. The Bank further agrees that the CCRUM/Ministry of AYUSH shall have the full liberty without the consent of the Bank and without affecting in any way the obligations hereunder to vary any of the terms and conditions of the said agreement or to extend the time for performance of the said agreement from any of the powers exercisable by CCRUM/Ministry of AYUSH against the Bidder and to forebear to enforce any of the terms and conditions relating to the said agreement and the Bank shall not be relieved from its liability by reason of such failure or extension being granted to Bidder or through any forbearance, act or omission on the part of CCRUM/Ministry of AYUSH or any indulgence by CCRUM/Ministry of AYUSH to Bidder or any other matter

or thing whatsoever which under the law relating to sureties would but for this provision have the effect of relieving or discharging the guarantor.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Bidder.
7. The Bank undertakes not to revoke this guarantee during its currency except with the previous consent of DG, CCRUM/Secretary, Ministry of AYUSH in writing.
8. Notwithstanding anything herein contained ;
  - (a) The liability of the Bank under this guarantee is restricted to the P.G. Amount and it will remain in force up to its Validity date.
  - (b) The guarantee shall stand completely discharged and all rights of the CCRUM/Ministry of AYUSH under this Guarantee shall be extinguished if no claim or demand is made on us in writing on or before its validity date.
9. In case CCRUM/Ministry of AYUSH demands for any money under this bank guarantee, the same shall be demanded by CCRUM/Ministry of AYUSH with request addressed to -----  
.....( designation )  
having office at ..... (postal address) and  
having Phone No. as.....,email Id as  
.....,FAX No. As ..... and Mobile Phone  
No. as ..... The said demand shall be  
paid by the Bank through banker's Cheque in favour of **“Director General,  
CCRUM, New Delhi**, payable at New Delhi.
10. The Bank guarantees that the below mentioned officer who have signed it on behalf of the Bank have authority to give this guarantee under its delegated power.
11. The contact details of the officer for en-cashing/invoking this bank Guarantee are..... (Name and address of branch, contact details of branch, designation of officer, etc. .. complete details)

Place: .....

Date: .....

(Signature of the Bank Officer)

Rubber stamp of the bank

Authorized Power of Attorney Number: .....

Name of the Bank officer:.....

Designation: .....

Complete Postal address of Bank:.....

.....

Telephone Numbers .....

Fax numbers .....

Email ID .....



**DISPUTE SETTLEMENT MECHANISM**

**LAW GOVERNING THE CONTRACT:**

The Contract shall be considered and made in accordance with the law of the Republic of India. This Contract shall be governed by and interpreted in accordance with the Laws of Republic India for the time being in force.

**ARBITRATION:**

All disputes or differences arising out of or in connection with the present contract including the one connected with the validity of the present contract or any part thereof should be settled by bilateral discussions.

- i) Any dispute, disagreement or question arising out of or relating to this contract or relating to construction or performance (except as to any matter the decision or determination whereof is provided for by these conditions), which cannot be settled amicably, shall within sixty (60) days or such longer period as may be mutually agreed upon, from date on which either party informs the other in writing by a notice that such dispute, disagreement or question exists, will be referred to the Secretary, Ministry of AYUSH, and if he is unable or unwilling to act, to the sole arbitration of some other person appointed by him willing to act as such Arbitrator. The award of the arbitrator so appointed shall be final, conclusive and binding on all parties to this order.
- ii) The sole Arbitrator shall have its seat in Delhi
- iii) The arbitration proceedings shall be conducted under the Indian Arbitration and Conciliation Act, 1996, the rules there under and any statutory modifications or re-enactments thereof and the award of such Arbitration Tribunal shall be enforceable in Indian courts only.
- iv) Each party shall bear its own cost of preparing and presenting its case. The cost of arbitration including the fees and expenses shall be shared equally by the parties, unless otherwise awarded by the sole arbitrator.
- v) The parties shall continue to perform their respective obligations under this contract during the pendency of the arbitration proceedings except in so far as such obligations are the subject matter of the said arbitration proceedings.
- vi) Arbitration will be in English Language.

**Applicable Law and Jurisdiction**

All matters connected with this shall be governed by the Indian law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of High Court at Delhi/ New Delhi.

**Instructions for Bid Submission:**

1. The bidders are required to submit manual/physical bids in Two-Bid system as indicated in this document earlier.
2. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
3. Bidders are requested to go through the tender the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
4. Bidder should prepare the EMD as per the instructions specified in the tender document.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable.
6. Bids submitted through e-mail will not be considered.

**ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to:

**Asstt. Director (Admn.)**  
CCRUM,  
JL Nehru Anusandhan Bhawan,  
Janakpuri, New Delhi-58  
**e-mail: [adaccrum@gmail.com](mailto:adaccrum@gmail.com)**

- 2) The Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 3) Any queries relating to the this Tender for or queries relating to CPP Portal in general may be directed to Asstt. Director (Admn.), CCRUM, Janakpuri, New Delhi on above-mentioned e-mail. The contact number for any help or clarification:-

Helpdesk: **011-28525486**

Mobile: **+91 8860456010.**

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