

Central Council for Research in Unani Medicine

(Ministry of Ayurveda, Yoga and Naturopathy, Unani, Siddha & Homoeopathy, Govt. of India)

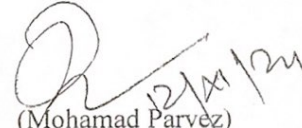
*Jawahar Lal Nehru AYUSH Anusandhan Bhawan,
61-65, Institutional Area, Opp.D-Block,
Janakpuri, New Delhi-110058*

Dated : 12.11.2024

OFFICE MEMORANDUM

It is observed by the Director General, Central Council for Research in Unani Medicine, Headquarters, New Delhi that the officers and staff working at Headquarters Office are keeping the files/receipts of routine nature assigned to them for putting up on file for more than the desired timeline. The Director General, CCRUM has taken seriously and expressed his displeasure over the lackadaisical attitude view on the willful irregularity in the matter and directed to disposed of the matters within 3 days, without any delay.

If the receipt/file kept pending beyond 3 days, it will be viewed seriously and action will be taken as per CCS Rules.


(Mohamad Parvez)
Administrative Officer
for Director General

To,

1. All officers and staff, CCRUM, Headquarters, New Delhi.
2. O/o, the Director General, CCRUM, New Delhi for information.