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F. No. 14-1/2024-CCRM/DG
CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE
 (Ministry of Ayush, Government of India)

Jawahar Lal Nehru AYUSH Anusandhan Bhawan,
 61-65, Institutional Area, Opp. D-Block
 Janakpuri, New Delhi - 110 058

Dated: 2nd Jan, 2025

OFFICE ORDER

In supersession of CCRM Office Order No. 13-2/98-CCRM/DG dated 30.04.2024 and in exercise of powers conferred on the Director General, Central Council for Research in Unani Medicine in Schedule-I of Memorandum of Association, Rules & Regulations and Bye-laws of the Central Council for Research in Unani Medicine, the undersigned is pleased to declare Shri Deepak Kochhar, Deputy Director (Admin), CCRAS, holding additional charge of Assistant Director (Admin), CCRM as Head of Office and to delegate the following administrative and financial powers upon him. Shri Deepak Kochhar will exercise these powers, following all codal formalities, to the extent indicated hereunder, after adhering to existing rules/regulations/ instructions:-

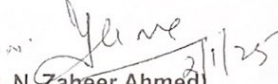
S. No.	Powers of DG as per Bye-laws	Powers delegated to Shri Deepak Kochhar	Extent of Powers
1.	DG-29	Powers to sanction fixed recurring charges of a contingent character	Upto Rs. 50,000/- in each case provided the budget provision is not exceeded and subject to observance of codal formalities as per rules.
2.	DG-30	Power to sanction telephone rents	Full powers
3.	DG-31	Powers to sanction advances of pay to an officer under transfer	Full powers
4.	DG-32	Power to grant advance of T.A.	Full, as admissible under the rules.
5.	DG-33	Power to sanction advances and final withdrawal from General Provident Fund in accordance with the Government rules as amended from time to time	Full, as per rules.
6.	DG-37	Powers to sanction children education allowances and reimbursement of tuition fees in accordance with the Central Government rules as amended from time to time	Full powers, except in her own case.
7.	DG-38	Power to sanction reimbursement of medical expenses incurred by an employee or in respect of a member of his family in accordance with the Central Government rules as amended from time to time	Upto Rs. 50,000/- as per CS(MA)/CGHS Rules, except in case of relaxation of rules.
8.	DG-39	Power to purchase office equipment like Computer, Fax, Photocopier, Franking Machines, etc.	Upto Rs. 50,000/- in each case provided the budget provision is not exceeded and subject to observance of codal formalities as per rules.
9.	DG-45	Power to grant all kind of leave, including Study Leave, Special Disability Leave to staff of the Central Council as per CCS (Leave) Rules	Full, except Study Leave, Leave not due, the cases of Group 'A' Technical Officers of the Council.

10.	DG-49	Printing and binding	Upto Rs. 50,000/- in each case provided the budget provision is not exceeded and subject to observance of codal formalities as per rules.
11.	DG-50	Power to incur expenditure on miscellaneous items	Upto Rs. 50,000/- in each case provided the budget provision is not exceeded and subject to observance of codal formalities as per rules.

2. Shri Deepak Kochhar, Deputy Director (Admin), CCRAS, holding additional charge of Assistant Director (Admin), CCRUM will also exercise all administrative and financial powers, as delegated to Head of office in Schedule-II of MoA, Rules & Regulations and Bye-Laws of CCRUM, New Delhi.

3. Shri Mohammad Parvez, Administrative Officer is declared as Drawing & Disbursing Officer and will exercise all powers as delegated in Schedule-III of MoA, Rules & Regulations and Bye-Laws of CCRUM, New Delhi.

4. These orders shall take effect from 02.01.2025 and remain in force till further orders.


(Dr. N. Zaheer Ahmed)
Director General

To,

1. Shri Deepak Kochhar, Deputy Director (Admin), CCRAS, holding additional charge of Assistant Director (Admin), CCRUM
2. Assistant Director (Unani), CCRUM, New Delhi.
3. Assistant Director (Chemistry), CCRUM, New Delhi.
4. Under Secretary (SUS), Ministry of Ayush, New Delhi
5. Shri Mohammad Parvez, Administrative Officer, CCRUM, New Delhi.
6. PS to Director General, CCRUM, New Delhi.
7. Project Heads of all peripheral Institutes/Units/Centres under the Council.
8. All Officers of CCRUM Headquarters, New Delhi.
9. Accounts Section, CCRUM, New Delhi.