



CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

61-65, Institutional Area, Opp. D-Block, Janakpuri, Delhi-110058

(Ministry of Ayush, Government of India)

Applications are invited from candidates fulfilling the eligibility conditions for filling up the following posts on purely contractual basis in the Central Council for Research in Unani Medicine, an Autonomous Organization under the Ministry of Ayush. Only those candidates who are found eligible as per the criteria will be called for the Interview, for which the date and time will be intimated in due course. Eligible candidates may submit their applications in the prescribed format (which may be downloaded from the website of the Council(www.ccrum.res.in)) along with copies of educational and experience certificates to the Director General, CCRUM, Hqrs., 61-65, Institutional Area, opposite D-Block, Janakpuri, Delhi-110058 within the 10 days of the issue of this advertisement.

| S.no | Name of the post | Eligibility Criteria |
|------|------------------------------------|--|
| 1. | Research Associate (Unani) | <ul style="list-style-type: none">• Post graduate Degree (MD/MS) in Unani System of Medicine from a recognized statutory board/ University included in the 2nd Schedule of CCIM Act, 1970.• Enrolment on the Central Register of CCIM or State register of Ayush.• Knowledge of English, Urdu, Arabic/Persian is essential. <p><u>Desirable :-</u></p> <ul style="list-style-type: none">• Original Research Publication.• Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc. |
| | Age | Not exceeding 40 years. |
| | No. of posts | 02 posts |
| | Place of posting | 01 post- CCRUM, Headquarters, New Delhi 01 post- Bureau of Indian Standards, New Delhi |
| | Tenure | Initially for six months |
| | Consolidated Pay | Rs. 47,000/- p.m + HRA |
| 2. | Research Associate (Botany) | <ul style="list-style-type: none">• Master's degree in concerned discipline from a recognized University/ Institution.• Five years Research/Training experience in the concerned discipline after obtaining the Master Degree from a recognized Institution/College/University. <p>(OR)</p> <ul style="list-style-type: none">• Ph.D in the concerned discipline from a recognized University/Institution.• Two years Research/Teaching experience in the concerned discipline from a recognized Institution/College/University. <p><u>Desirable:-</u></p> <ul style="list-style-type: none">• Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc. |
| | Age | Not exceeding 40 years. |
| | No. of post | 01 post |
| | Place of posting | CCRUM, Headquarters, New Delhi |
| | Tenure | Initially for six months |
| | Consolidated Pay | Rs. 47,000/- p.m + HRA |

| | | |
|----|--|---|
| 3. | Consultant (Legal) | Graduate in Law (LLB) and having atleast 5 years post qualification experience in handling matters (preferably with Govt., Autonomous bodies) and should be well versed in dealing with the subject matter. Desirable:- Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc. |
| | Age | Should not be more than 64 years of age. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract. |
| | No. of post | 01 post |
| | Place of posting | CCRUM, Headquarters, New Delhi |
| | Tenure | Initially for six months |
| | Consolidated Pay | Rs. 50,000/- pm (03 % Annual Increment) |
| 4. | Consultant (Publication & Production) | Retired Officer from the level of Section Officer/ Under Secretary/ Deputy Secretary/Director/ Joint Secretary/ Additional Secretary in Govt. of India, State Govt., Attached & Subordinate Offices, PSUs, Autonomous Bodies of Govt. of India with adequate experience in Printing, Publication, Production & sale of Books & Journals in an organization. (OR) <ul style="list-style-type: none"> • Degree from a recognized University. • Diploma in books publishing/production OR printing technology OR Marketing of one year duration from a recognized University/Institution. • Having atleast 03 years experience in Printing, Publication, Production & sale of books & journals in an organization. Desirable :- <ul style="list-style-type: none"> • Proficiency in English & Urdu. • Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc. |
| | Age | Not exceeding 64 years. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract. |
| | No. of post | 01 post |
| | Place of posting | CCRUM, Headquarters, New Delhi. |
| | Tenure | Initially for six months |
| | Consolidated Pay | For retired employees: Last pay drawn at the time of retirement minus(-) Basic Pension plus (+) T.A (as per entitlement) (No Increment/DA will be allowed) Through open market: Rs. 50,000/- pm (03 % Annual Increment) |
| 5. | Scientific Writer | Having PG degree in Life Sciences (Botany, Biotechnology, Biochemistry, Pharmacognosy and Microbiology), M.Sc. in Medicinal Plant and M. Pharma or related disciplines as per the requirement of intended research work from a recognized institute. Experience: <ul style="list-style-type: none"> • The candidate shall have minimum 3 years' experience in scientific writing /editing. • Candidates should have excellent communication and interpersonal skills. • Knowledge of computer applications such as MS Word, MS Excel and Power Point.etc. is essential. |

| | | |
|--|------------------|---|
| | | <p><u>Desirable:</u></p> <ul style="list-style-type: none"> • Ph.D in any Life sciences. • Good publication in credit in reputed Journals as evident from, H index, I 10 index, citations etc. • Capable of online management of journals. • Skill in drafting and editing research articles, technical reports etc. • Retired Scientist /faculty will be preferred |
| | Age | Not exceeding 64 years as on the closing date of receipt of applications. |
| | No. of post | 01 post |
| | Place of posting | CCRUM, Headquarters, New Delhi |
| | Tenure | 01 year |
| | Consolidated Pay | Rs. 50,000/- |

General Conditions:

1. The candidates may be engaged against different programmes of the Council and duties will be assigned accordingly including field duties.
2. The selections will be made as indicated in the advertisement. Once posted, the candidate will not normally be transferred. However, the Council reserves the right to transfer candidates in any other Institutes/Units of the Council.
3. The number of posts may vary. No correspondence in this regard will be entertained.
4. The eligibility of the candidates will be determined as on the closing date of receipt of applications.
5. Applications with incomplete documents will not be entertained.
6. The candidate, if employed with any Autonomous/Govt. or Private sector, may bring NOC from their employer at the time of interview.
7. The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
8. The selected candidate shall have no claim for appointment on regular basis by virtue of their being engaged on contractual basis, for which they should submit an affidavit at the time of extension of contractual services for further period.
9. Interested candidates may also, in their own interest, ensure that they fulfil the eligibility conditions.
10. Candidates are requested to see Council's website (<http://ccrum.res.in>) on regular basis for any announcement in this regard.
11. No TA/DA will be admissible for attending the interview.
- 12. Canvassing in any form OR on behalf of a candidate will be a disqualification**

-Sd-
Administrative Officer
for and on behalf of Director General, CCRUM



Central Council for Research in Unani Medicine

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi - 110058
(Ministry of AYUSH, Govt. of India)

APPLICATION FOR THE POST OF:

Recent
Passport Size
Photograph

1. Candidate's Name in full
(IN BLOCK LETTERS)

2. Father's Name in full

3. Address

(i) Postal Address

(ii) Permanent Address

(iii) E-mail Address

(iv) Telephone/Mobile No.

4. (a) **Date of Birth**

(Based on matriculation or school leaving certificate. An attested copy of the certificate must be attached)

(b) Age as on the date of advertisement

5. Place of Birth and State in which it is situated

6. Marital Status

7. Nationality

State either by the birth or by Domicile

8. **Caste** (State whether SC/ST/OBC)

(An attested copy of the certificate must be attached)

9. a) Father's Nationality

b) Profession

c) Name of the State to which the Candidate's father belong or belonged

10. Candidate's mother tongue

Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examination passed.

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y |
|---|---|---|---|---|---|---|---|

_____(Years)_____(Months)_____(Days)

| Read only | Speak only | Read & speak | Read, write & speak | Examination passed |
|-----------|------------|--------------|---------------------|--------------------|
| | | | | |

11. Examination passed:

| Examination passed | Name of the School/College | University or Board | Year | % age of marks | Subjects | Distinction |
|--------------------|----------------------------|---------------------|------|----------------|----------|-------------|
| | | | | | | |

12. Appointment so far held:

| S. No. | Name of the post with full address of the employers | Date of joining | Date of leaving | Nature of duties performed during the service | Scale of pay and basic pay drawn | Reason for leaving |
|--------|---|-----------------|-----------------|---|----------------------------------|--------------------|
| | | | | | | |

13. If candidate has been outside India, the following particulars should be given:

| Country visited | Date of visit | Duration of visit | Purpose of visit |
|-----------------|---------------|-------------------|------------------|
| | | | |

14. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates:

15. Name, address and profession of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

| S. No. | Name of referees | Address | Period for which he was known to the candidate |
|--------|------------------|---------|--|
| 1. | | | |
| 2. | | | |

16. Details of enclosures.

- | | |
|----------|-----------|
| 1) _____ | 6) _____ |
| 2) _____ | 7) _____ |
| 3) _____ | 8) _____ |
| 4) _____ | 9) _____ |
| 5) _____ | 10) _____ |

17. Additional information, if any: _____

DECLARATION

I declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the candidate in full _____

Address for correspondence _____

Place: _____

Date: ____ / ____ / ____

Note: Application not signed by the candidate is liable to rejection.