



## **CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE**

61-65, Institutional Area, Opp. D-Block, Janakpuri, Delhi-110058

**(Ministry of Ayush, Government of India)**

Applications are invited from candidates fulfilling the eligibility conditions for filling up the following posts on purely contractual basis in the Central Council for Research in Unani Medicine, an Autonomous Organization under the Ministry of Ayush. Only those candidates who are found eligible as per the criteria will be called for the Interview, for which the date and time will be intimated in due course. Eligible candidates may submit their applications in the prescribed format (which may be downloaded from the website of the Council([www.ccrum.res.in](http://www.ccrum.res.in)) along with copies of educational and experience certificates to the Director General, CCRUM, Hqrs., 61-65, Institutional Area, opposite D-Block, Janakpuri, Delhi-110058 within the 15 days of the issue of this advertisement.

<b>S.no</b>	<b>Name of the post</b>	<b>Eligibility Criteria</b>
<b>1.</b>	<b>Assistant Consultant (Hindi)</b>	<ul style="list-style-type: none"><li>• Degree of a recognized University.</li><li>• Adequate knowledge of Hindi equal to the Hindi standard B.A. examination of an Indian University.</li><li>• Ability to translate from English to Hindi and vice-versa as evidence by a test.</li><li>• Having atleast 03 years post qualification experience (preferably with Central Govt. of India/State Govt./attached &amp; Subordinate Offices/PSUs/ Autonomous Bodies of Govt. of India) in the relevant field.</li></ul> <p style="text-align: center;"><b>(OR)</b></p> <ul style="list-style-type: none"><li>• Post graduate qualification in Hindi with ability to translate from English to Hindi and vice- versa.</li></ul> <p style="text-align: center;"><b>(OR)</b></p> <ul style="list-style-type: none"><li>• Retired Officer from the level of GP of Rs. 4200/- or Rs. 4600/- or Rs. 4800/- in the Central Govt. of India/State Govt./attached &amp; Subordinate Offices/PSUs/ Autonomous Bodies of Govt. of India with adequate experience in the relevant subject matters.</li><li>• <b>Desirable:</b> Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc.</li></ul>
	Age	<b>For Open Market:</b> Not exceeding 40 years. <b>For Retired Person:</b> Not exceeding 64 years. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract.
	No. of post	01 post
	Place of posting	CCRUM, Headquarters, New Delhi
	Tenure	Initially for six months
	Consolidated Pay	Rs. 30,000/- p.m
<b>2.</b>	<b>Junior Hindi Translator</b>	<ul style="list-style-type: none"><li>• Degree of a recognized University.</li><li>• Adequate knowledge of Hindi equal to the Hindi standard B.A. examination of an Indian University.</li><li>• Ability to translate from English to Hindi and vice-versa as evidence by a test.</li></ul> <p><b>Desirable:</b> Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc.</p>
	Age	Not exceeding 30 years.
	No. of post	01 post
	Place of posting	RRIUM, New Delhi
	Tenure	Initially for six months
	Consolidated Pay	Rs. 24,000/- p.m

**General Conditions:**

1. The candidates may be engaged against different programmes of the Council and duties will be assigned accordingly including field duties.
2. The selections will be made as indicated in the advertisement. Once posted, the candidate will not normally be transferred. However, the Council reserves the right to transfer candidates in any other Institutes/Units of the Council.
3. The number of posts may vary. No correspondence in this regard will be entertained.
4. The eligibility of the candidates will be determined as on the closing date of receipt of applications.
5. Applications with incomplete documents will not be entertained.
6. The candidate, if employed with any Autonomous/Govt. or Private sector, may bring NOC from their employer at the time of interview.
7. The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
8. The selected candidate shall have no claim for appointment on regular basis by virtue of their being engaged on contractual basis, for which they should submit an affidavit at the time of extension of contractual services for further period.
9. Interested candidates may also, in their own interest, ensure that they fulfil the eligibility conditions.
10. Candidates are requested to see Council's website (<http://ccrum.res.in>) on regular basis for any announcement in this regard.
11. No TA/DA will be admissible for attending the interview.
12. **Canvassing in any form OR on behalf of a candidate will be a disqualification**

**-Sd-  
Assistant Director (Chem)  
for and on behalf of Director General, CCRUM**



# Central Council for Research in Unani Medicine

61-65, Institutional Area, Opp. D-Block, Janakpuri, New Delhi - 110058  
(Ministry of AYUSH, Govt. of India)

## APPLICATION FOR THE POST OF:

Recent  
Passport Size  
Photograph

1. Candidate's Name in full  
**(IN BLOCK LETTERS)** \_\_\_\_\_
2. Father's Name in full \_\_\_\_\_
3. Address  
(i) Postal Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN Code:   
(ii) Permanent Address  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
PIN Code:   
(iii) E-mail Address \_\_\_\_\_  
(iv) Telephone/Mobile No. \_\_\_\_\_
4. (a) **Date of Birth**  
(Based on matriculation or school leaving certificate. An attested copy of the certificate must be attached)   
(b) Age as on the date of advertisement \_\_\_\_\_(Years) \_\_\_\_\_(Months) \_\_\_\_\_(Days)
5. Place of Birth and State in which it is situated \_\_\_\_\_
6. Marital Status \_\_\_\_\_
7. Nationality  
State either by the birth or by Domicile \_\_\_\_\_
8. **Caste** (State whether SC/ST/OBC)  
(An attested copy of the certificate must be attached) \_\_\_\_\_
9. a) Father's Nationality \_\_\_\_\_  
b) Profession \_\_\_\_\_  
c) Name of the State to which the Candidate's father belong or belonged \_\_\_\_\_
10. Candidate's mother tongue \_\_\_\_\_  
Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examination passed.

Read only	Speak only	Read & speak	Read, write & speak	Examination passed

11. Examination passed:

Examination passed	Name of the School/College	University or Board	Year	% age of marks	Subjects	Distinction

12. Appointment so far held:

S. No.	Name of the post with full address of the employers	Date of joining	Date of leaving	Nature of duties performed during the service	Scale of pay and basic pay drawn	Reason for leaving

13. If candidate has been outside India, the following particulars should be given:

Country visited	Date of visit	Duration of visit	Purpose of visit

14. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates:

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15. Name, address and profession of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

S. No.	Name of referees	Address	Period for which he was known to the candidate
1.			
2.			

16. Details of enclosures.

- |          |           |
|----------|-----------|
| 1) _____ | 6) _____  |
| 2) _____ | 7) _____  |
| 3) _____ | 8) _____  |
| 4) _____ | 9) _____  |
| 5) _____ | 10) _____ |

17. Additional information, if any: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## DECLARATION

I declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the candidate in full \_\_\_\_\_

Address for correspondence \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

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**Note:** Application not signed by the candidate is liable to rejection.