

CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

61-65, Institutional Area, Opp-D Block, Janakpuri, Delhi-110058

(Ministry of AYUSH, Govt. of India)

Walk-in-Interview

The Central Council for Research in Unani Medicine is an Autonomous Organization under the Ministry of AYUSH, Govt. of India. The Council is holding Walk-in-Interview for engagement to the following contractual posts. Eligible candidates are invited for Walk-in-Interview on the date and time indicated against each, at the CCRUM Hqrs, 61-65, Institutional Area, Opp-D Block, Janakpuri, New Delhi-110058

1.	Name of the Post	Consultant (Information Technology)
	No. of post	01 (One)
	Essential Qualification	B. Tech (Computer Science/ IT)/MCA from a recognized University/Institution.
	Experience	Minimum 05 years post qualification experience.
	Age Limit	Not above 40 years.
	Desirable	<ul style="list-style-type: none">• Knowledge of working in government,• Good liaison between NIC, Gov. and programming team• Hands on experience in executing IT infrastructure (in software/ hardware) project.• Knowledge of Database Scheme, Cloud Technology, Software Development Life cycle, GIS (Geographical Information System), Programming and Networking.
	Nature of appointment & Duration	Initial appointment will be for six month.
	Consolidated Pay	Rs. 50,000/- per month consolidated
	Date & Time of interview	07.01.2020 at 10.00 AM
	Place of Posting	New Delhi

2.	Name of the Post	Consultant
	No. of post	01 (One)
	Eligibility Conditions	Bachelors Degree having Statistics as a subject from a recognized university/Institution. Working experience in data analysis, efficiency and working knowledge with statistical software.
	Experience	Minimum 05 years post qualification experience in statistical related work.
	Age Limit (not above 40 years)	i. Not above 40 years ii. Below 64 years for retired officers from Central Government/State Government attached & Subordinate Offices/autonomous bodies with minimum grade pay of Rs. 5400/- (pre-revised).
	Desirable	Skills in large data analysis, Meta Analysis and Data management. Skills in Computer Applications related to Statistics.
	Nature of appointment & Duration	Initial appointment will be for six month.
	Consolidated Pay	Rs. 50,000/- per month consolidate.
	Date & Time of interview	06.01.2020 at 10.00 AM
Place of Posting	New Delhi	

3.	Name of the Post	Consultant (Administration)
	No. of post	01 (One)
	Eligibility Conditions	Retired Officers of Central/State Government attached & Subordinate Offices /Autonomous bodies from the minimum Grade Pay of Rs. 5400/- (pre-revised) and possessing following qualification/ experience: 1) Graduate in any discipline 2) Working experience in Administrative/ Establishment/Accounts matters independently in a supervisory level. 3) Knowledge of English & Hindi.
	Age Limit	64 years and below
	Consolidated Pay	Rs. 50,000/- p.m.
	Date & Time of interview	06.01.2020 at 12.30 PM
	Nature of appointment & Duration	Initially for one year
	Place of Posting	New Delhi

General Conditions:

1. The candidates will be engaged against different programmes of the Council and duties will be assigned, including field duties, accordingly.
2. Council will also prepare a panel of candidates and offer engagement as and when vacancy(ies) arise during the validity of the panel.
3. The selections will be made for the Institutes/Units as indicated in the advertisement. Once posted, the candidate will not normally be transferred. However, the Council reserves the right to transfer candidates in any other Institutes/Units of the Council.
4. The eligibility of the candidates will be determined as on the date of interview.
5. The candidates who fulfil the eligibility conditions may attend the Test/Interview along with an application in the prescribed format ([Annexure](#)), along with original documents and self-attested photocopies of the certificates of qualifications, experience, mark-sheet, birth certificates, two passport size photocopies etc.
6. Applicants appearing with incomplete documents will not be entertained for the test/interview.
7. The candidate, if employed with any Autonomous/Govt. or Private sector, may bring NOC from their employer at the time of interview/test.
8. The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
9. In case of large number of candidates reporting for interview/test, the competent authority reserves the right to shortlist candidates by adopting appropriate criteria. Further, the interview may also be held on the next day.
10. The selected candidate shall have no claim for appointment on regular basis by virtue of their being engaged on contractual basis.
11. Interested candidates may also, in their own interest, ensure that they fulfil the eligibility conditions. Ineligible candidates will not be allowed to appear for interview. Verification of documents/certificate will be done before the Interview.
12. Candidates are requested to see Council's website (<http://ccrum.res.in>) on regular basis for any announcement in this regard.
13. No TA/DA will be admissible for attending test/interview.
- 14. Canvassing in any form OR on behalf of a candidate will be a disqualification.**

**Assistant Director (Admn.)
for and on behalf of Director General, CCRUM**

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APPLICATION FOR THE POST OF:

1. Candidate's Name in full
(IN BLOCK LETTERS) _____
2. Father's Name in full _____
3. Address
(i) Postal address _____

PIN Code: |_|_|_|_|_|_|_|_|
- (ii) Permanent address _____

PIN Code: |_|_|_|_|_|_|_|_|
- (iii) E-mail Address _____
- (iv) Telephone/Mobile No. _____
4. a) **Date of Birth**
(Based on Matriculation or school Leaving Certificate. An attested copy of the certificate must be attached)
_____ (Years) _____ (Months) _____ (Days)
b) Age as on the date of Advertisement _____ (Years) _____ (Months) _____ (Days)
5. Place of Birth and State in which it is situated _____
6. Nationality _____
State either by the birth or by Domicile _____
7. **Caste** (State whether SC/ST/OBC) _____
(An attested copy of the certificate must be attached)
8. a) Father's nationality _____
b) Profession _____
c) Name of the State to which the Candidate's father belong or Belonged _____
9. a) Candidate's mother tongue _____
Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examination passed.

Read Only	Speak only	Read & speak	Read, write & speak	Examination passed

10. Examination passed:

Examination passed	Name of the School/College	University or Board	Year	%age of marks	Subjects	Distinction

11. Appointment so far held:

S. No.	Name of the post with full address of the employers	Date of joining	Date of leaving	Nature of duties performed during the service	Scale of pay and basis pay drawn	Reason for leaving

12. If candidate has been outside India, the following particulars should be given:

Country visited	Date of visit	Duration of visit	Purpose of visit

13. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates

14. Name, addresses and professions of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

S. No.	Name of referees	Address	Period for which he was known to the candidate
1.			
2.			

15. Details of enclosures:

- 1) _____ 2) _____
3) _____ 4) _____
5) _____ 6) _____
7) _____ 8) _____
9) _____ 10) _____

16. Additional information if any: _____

DECLARATION

I declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the Candidate in full _____

Address for correspondence _____

Place: _____

Date: ___/___/____

Note: Application not signed by the candidate is liable to rejection.