



## **CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE**

61-65, Institutional Area, Opp. D-Block, Janakpuri, Delhi-110058

(Ministry of Ayush, Government of India)

### **WALK-IN-INTERVIEW**

Eligible candidates are invited for Walk-in-Interview for the following contractual post on the date and time indicated at CCRUM, Headquarters, 61-65, Institutional Area, opposite D-Block, Janakpuri, New Delhi-110058.

<b>S.no</b>	<b>Name of the post</b>	<b>Eligibility Criteria</b>
<b>1.</b>	<b>Consultant (Admn)</b>	<ul style="list-style-type: none"><li>Retired Officer from the level of Section Officer/ Under Secretary/ Deputy Secretary/Director or equivalent in the Govt. of India, State Govt., Attached &amp; Subordinate Offices, PSUs, Autonomous Bodies of Govt. of India with adequate experience in Administrative/Establishment/Accounts/Budgets/ Vigilance matters.</li><li><b>Desirable :-</b></li><li>Knowledge of computer applications viz; MS-Word, MS-Excel and MS-Power Point etc.</li></ul>
	Age	Not exceeding 64 years. The age ceiling for continuation of contract shall be 65 years as on the date of renewal of contract.
	No. of post	01 post
	Place of posting	CCRUM, Headquarters, New Delhi.
	Tenure	Initially for six months
	Consolidated Pay (As per M/o Ayush guidelines dated 01.04.2023)	Last pay drawn at the time of retirement minus(-) Basic Pension plus (+) T.A (as per entitlement)
	<b>Date &amp; Reporting Time</b>	<b>01<sup>st</sup> July, 2025 at 09:30 A.M.</b>

### **General Conditions:**

- The walk-in-interview for the above mentioned post will be held at CCRUM, Hqrs., New Delhi and selection will be made as indicated in the advertisement. Once posted, the candidate will not normally be transferred. However, the Council reserves the right to transfer candidates in any other Institutes/Units of the Council.
- The candidates may be engaged against different programmes of the Council and duties will be assigned accordingly including field duties.
- The eligibility of the candidates will be determined at the time of walk-in-interview.
- The candidate, if employed with any Autonomous/Govt. or Private sector, may bring NOC from their employer.
- The candidates should bring along the original educational/professional qualification certificates, Pension Payment Order at the time of walk-in-interview.
- The candidate needs to submit the vigilance clearance certificate (from parent organization/department) at the time of joining to the said post.
- The competent authority reserves the right to postpone/cancel the recruitment exercise at any stage.
- Interested candidates may also, in their own interest, ensure that they fulfil the eligibility conditions.
- Candidates are requested to see Council's website (<http://ccrum.res.in>) on regular basis for any announcement in this regard.
- No TA/DA will be admissible for attending walk-in-interview.

-Sd-

**Administrative Officer  
for and on behalf of Director General, CCRUM**



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(Ministry of Ayush, Govt. of India)

## APPLICATION FOR THE POST OF:

Recent  
Passport Size  
Photograph

1. Candidate's Name in full

(IN BLOCK LETTERS)

2. Father's Name in full

3. Address

(i) Postal Address

PIN Code:

(ii) Permanent Address

PIN Code:

(iii) E-mail Address

(iv) Telephone/Mobile No.

4. (a) **Date of Birth**

(Based on matriculation or school leaving certificate. An attested copy of the certificate must be attached)

(b) Age as on the date of advertisement

D D M M Y Y Y Y

\_\_\_\_(Years) \_\_\_\_ (Months) \_\_\_\_ (Days)

5. Place of Birth and State in which it is situated

6. Marital Status

7. Nationality

State either by the birth or by Domicile

8. **Caste** (State whether SC/ST/OBC)

(An attested copy of the certificate must be attached)

9. a) Father's Nationality

b) Profession

c) Name of the State to which the Candidate's father belong or belonged

10. Candidate's mother tongue

Other Indian and foreign language, if any, he/she can speak, read and write fluently. Give full particulars and state the examination passed.

Read only	Speak only	Read & speak	Read, write & speak	Examination passed

11. Examination passed:

Examination passed	Name of the School/College	University or Board	Year	% age of marks	Subjects	Distinction

12. Appointment so far held:

S. No.	Name of the post with full address of the employers	Date of joining	Date of leaving	Nature of duties performed during the service	Scale of pay and basic pay drawn	Reason for leaving

13. If candidate has been outside India, the following particulars should be given:

Country visited	Date of visit	Duration of visit	Purpose of visit

14. Any other work relevant to the qualifications for the post applied for done since leaving colleges with dates:

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15. Name, address and profession of two referees, who should be responsible persons, not related to the candidate but well acquainted with him in private life, and not connected with his school or college.

S. No.	Name of referees	Address	Period for which he was known to the candidate
1.			
2.			

16. Details of enclosures.

- |          |           |
|----------|-----------|
| 1) _____ | 6) _____  |
| 2) _____ | 7) _____  |
| 3) _____ | 8) _____  |
| 4) _____ | 9) _____  |
| 5) _____ | 10) _____ |

17. Additional information, if any: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **DECLARATION**

I declare that all statements recorded in the application form are true to the best of my knowledge and belief.

Signature of the candidate in full \_\_\_\_\_

Address for correspondence \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_/\_\_/\_\_\_\_

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**Note:** Application not signed by the candidate is liable to rejection.