



CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE
Ministry of AYUSH, Government of India

Advertisement No.02/2023

Applications are invited on deputation basis for filling up of **ONE post of Assistant Director (Administration)** in the Central Council for Research in Unani Medicine (CCRUM), New Delhi as per eligibility criteria given below

S. No	Name of Post	Pay Scale	Eligibility Criteria
1.	Assistant Director (Administration)	Level-11 (Rs. 67700-208700/-) of Pay Matrix of 7 th CPC	On Deputation basis: Officers under Central Government/Central Government autonomous bodies holding analogous posts or with 5 years' regular service in a post in Pay Level-10 of Rs.56100-177500 and possessing adequate experience in personnel management with thorough knowledge of Administrative and Establishment procedures, Accounts, Budget, Budgetary Control, Govt. Rules and regulations,

The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personals & Training from time to time. The willing and eligible officers should send their applications for the post in the format through the Cadre Controlling Authority addressed to the **Director General**, Central Council For Research In Unani Medicine, 61-65, Institutional Area, Opp. D Block, Janakpuri New Delhi -110058 **within 30 days from the date of publication of this vacancy in Employment News**. The vacancy circular and Performa for application can also be downloaded from Council's website <http://www.ccrum.res.in>.

The cadre controlling Authority, while forwarding the application must enclose vigilance clearance including whether disciplinary case is pending or being contemplated against the officer, Major/ Minor Penalty statement for the last 5 years, Integrity Certificate & photocopies of Annual Confidential Reports (ACRs)/ Annual Performance Appraisal Reports (APARs) for the last five years duly attested on each page. Cadre Controlling Authority may ensure that the applicant fulfills all the eligibility.

(Harish Arya)
Assistant Director (Admn.)
for Director General