



## CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

Ministry of Ayurveda, Yoga, Naturopathy, Unani, Siddha & Homoeopathy (AYUSH), Govt. of India  
Jawahar Lal Nehru Anusandhan Bhawan, 61-65 Institutional Area, Opp. D-Block, Janakpuri, New Delhi-110058  
Ph: +91-11-28521981, 28525982 Email: unanimedicine@gmail.com Website: www.ccrum.net

### Advertisement No. 01/2018

Applications are invited in prescribed form by Director General, Central Council for Research in Unani Medicine, New Delhi for the under mentioned vacancies:

#### 1. Accountant (Internal Audit):- 01 post (UR)

1. Scale of Pay:- Pay Matrix Level- 07(6<sup>th</sup> CPC Rs. 9300-34800 + 4600 G.P) 2. Age:- Upto 35 years  
Educational Qualifications:-

- Essential:- (a) Degree in Commerce from a recognized University.  
(b) 05 years experience in Govt./Semi Govt./Autonomous Organizations/Public Undertaking with special reference to budgeting, maintenance of accounts, preparations of bills etc.  
**OR**  
(a) Graduate from a recognized University.  
(b) Pass in SAS examination of CAG of India.  
(c) About 05 years experience in an audit office/department of a Central/State Govt./Public Undertaking etc.

#### 2. Junior Accountant:- 01 post (UR)

1. Scale of Pay:- Pay Matrix Level- 04 (6<sup>th</sup> CPC Rs. 5200-20200 + 2400 G.P) 2. Age:- Upto 28 years  
Educational Qualifications:-

- Essential:- (a) Degree in commerce from a recognized University.  
(b) 03 years experience in accounts work in Govt. / Semi Govt. / Public Undertaking / recognized Institution.  
(c) Knowledge of office procedure.

**Note:-** Those who had applied earlier for the post of Junior Accountant in response to Council's advertisement no.5/2014, dated 27<sup>th</sup> September, 2014 need not to apply again.

- ◆ Application forms may either be downloaded from the website of the Council ccrum.res.in or may be obtained by sending a self addressed envelope (23×10) stamped with postage stamp for Rs.10/- addressed to Assistant Director (Admn.), Central Council for Research in Unani Medicine, Jawahar Lal Nehru Anusandhan Bhawan, 61-65 Institutional Area, Opp. D-block, Janakpuri, New Delhi- 110058.
- ◆ Candidates applying for more than one post should send separate applications for each post. Applications received after due date and also such of the applications which are not supported with the Bank Draft of requisite amount and attested copies of the certificates and testimonials, are liable to be rejected.
- ◆ Candidates already employed in any organization should send their applications through proper channel.
- ◆ Age limit is relaxable for SC/ST/OBC and physically challenged candidates as per Government of India orders.
- ◆ Candidates must be willing to serve anywhere in India.
- ◆ Bank draft of Rs.100/- (Rs.20/- in case of SC/ST/OBC candidates) drawn in favor of Director General, CCRUM payable at New Delhi should accompany the application without which the application will not be entertained.
- ◆ Mere fulfilling the minimum prescribed qualification and experience will not vest a right to candidate for being called for interview. The Council may evolve its own criterion to short list the candidates for interview. This may also include an objective type screening test, if considered necessary. The Council reserves the right to restrict the number of candidates to be called for interview.
- ◆ The number of posts may vary. No correspondence in this regard will be entertained.
- ◆ Original certificates and testimonials should not be sent with the application, but should be produced at the time of interview.
- ◆ Closing date for receipt of application(s) at the Council Headquarters is 30 days from the date of publication in the Newspapers. The filled up application form super-scribing the envelope "Application for the post of \_\_\_\_\_" may be sent to the Assistant Director (Admn.), CCRUM, Jawahar Lal Nehru Anusandhan Bhawan, 61-65 Institutional Area, Opp. D-block, Janakpuri, New Delhi- 110058.

**CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION**