



CENTRAL COUNCIL FOR RESEARCH IN UNANI MEDICINE

(Ministry of AYUSH, Govt. of India)

61-65, Institutional Area, Opp. D-Block, Janankpuri, New Delhi-110058

Advertisement No.04/2020

Applications are invited for filling up of ONE post of Assistant Director (Administration) on deputation basis in the Central Council for Research in Unani Medicine (CCRUM), New Delhi as per eligibility criteria given below:

Sr. No.	Name of the Post	Pay Scale	Eligibility Criteria
1.	Assistant Director (Administration)	Level-11 (Rs. 67700-208700/-) [6th CPC Scale: PB-3 (Rs. 15600-39100) + GP Rs. 6600/-]	On Deputation basis: Officers under Central Govt./ Central Autonomous Bodies holding analogous posts or with 5 years regular service in a post in Pay Level-9 (equivalent to PB-2 : Rs. 9300-34800/-, GP-Rs. 5400/-) or 8 years regular service in a post in Pay Level-7 (equivalent to PB-2 : Rs. 9300-34800/-, GP-Rs. 4600/-) and possessing adequate experience in Personnel Management with thorough knowledge of Accounts, Budget, Budgetary Control, Govt. Rules and Regulations, Administrative and Establishment procedures.

The pay & allowances and other terms will be regulated in accordance with the instructions issued by Department of Personnel & Training from time to time. The willing and eligible officers should send their applications for the post in the enclosed format through the Cadre Controlling Authority addressed to the Director General, Central Council For Research In Unani Medicine, 61-65, Institutional Area, Opp. D Block, Janakpuri New Delhi -110058 within 30 days from the date of publication of this vacancy in Employment News. The vacancy circular and Performa for application can also be downloaded from Council's website <http://www.ccrum.res.in>.

The cadre controlling Authority, while forwarding the application must enclose vigilance clearance including whether disciplinary case is pending or being contemplated against the officer for Major/ Minor Penalty statement for the last 5 years along-with. Integrity Certificate & photocopies of Annual Confidential Reports (ACRs)/ Annual Performance Appraisal Reports (APARs) for the last five years duly attested on each page. Cadre Controlling Authority may ensure that the applicant fulfills all the eligibility.

(Devanand)
Assistant Director (Admn.)
for Director General

h r m g
16/9/22

10x16